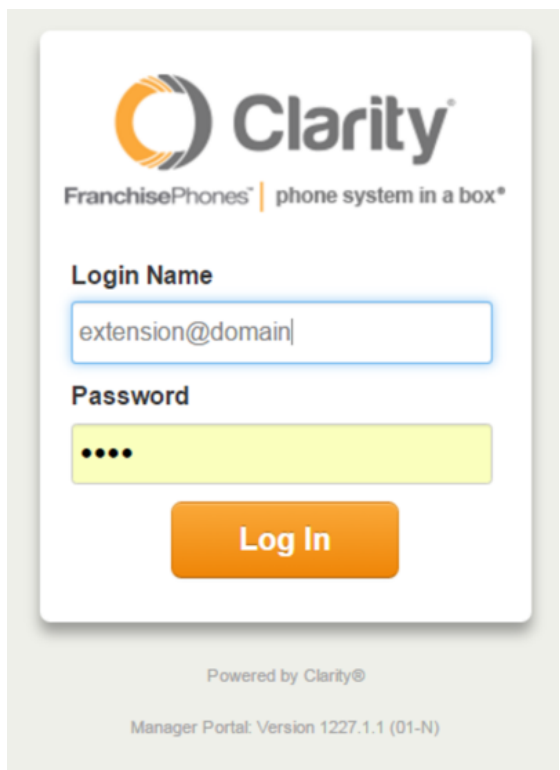


## Setting Up Your SMS/MMS Notifications is as Easy 1, 2, 3

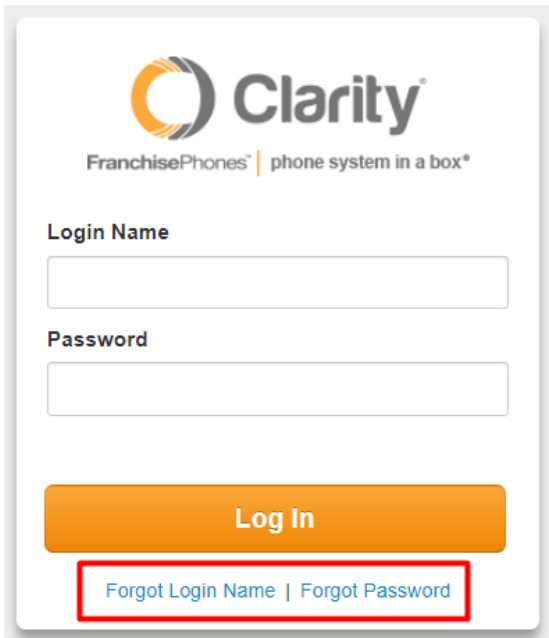
**\*NOTE:** This feature is NOT available on the Business Basics plan. To inquire about upgrading your plan, please contact your Dedicated Account Manager at **800.786.6160**.


1. Navigate to [portal.clarityvoice.com](https://portal.clarityvoice.com), you should see the login page:



The screenshot shows the Clarity Manager Portal login page. At the top left is the Clarity logo, consisting of a stylized orange and grey circle followed by the word "Clarity". Below the logo is the text "FranchisePhones | phone system in a box\*". The main form area contains two input fields: "Login Name" with the placeholder text "extension@domain|" and "Password" with four black dots. Below these fields is an orange "Log In" button. At the bottom of the page, it says "Powered by Clarity®" and "Manager Portal: Version 1227.1.1 (01-N)".

2. Enter your **Extension** and **Domain**, for example, 200@handyman, along with your password. If you don't know your password, click **Forgot Password** to have a password reset email sent to you. **Click Login.**



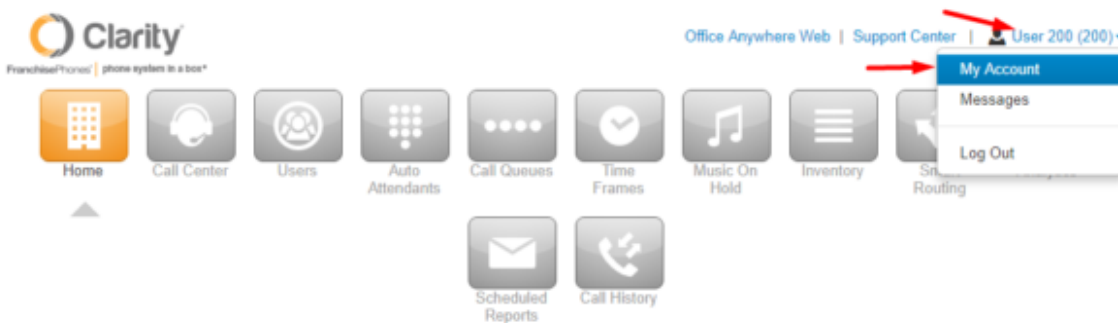

  
 FranchisePhones® | phone system in a box®

Login Name

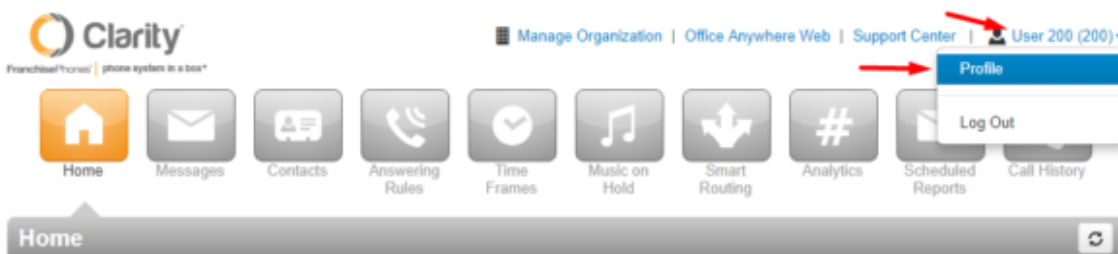
Password

[Forgot Login Name](#) | [Forgot Password](#)

3. In the upper right corner, click on your User, then choose **My Account**. **\*NOTE:** If you have the Business Essentials, Business Basics or Call Center Agent plan, skip to the next step.



4. In the upper right corner, click on your User again, then choose **Profile**.



5. Scroll down to the **Change Account Security** section and add your email address and/or cell phone number.

**Profile** ×

---

First Name

Last Name

Login Name

Department

Timezone

Directory Options  Announce in Audio Directory  
 List in Directory

---

**Caller ID Information**

---

Area Code

Caller ID   
You cannot edit your Caller ID

911 Caller ID   
You cannot edit your 911 Caller ID

---

**Change Account Security**

---

Email Address(es)  +

×

New Password

- Click the + button to add up to four more email addresses and/or cell phone numbers
- Click **Save**

## Cell Phone Numbers Must be Entered Using the Following Format

**10-digitcellphone@smsgateway.com**

Popular Cellular Carrier Gateways

Mobile Carrier	SMS Gateway
AT&T	txt.att.net
Bell Canada	txt.bell.ca
MetroPCS	mymetropcs.com
Rogers	pcs.rogers.com
Sprint	messaging.sprintpcs.com
T-Mobile	tmomail.net
Telus	msg.telus.com
Verizon	vtext.com

If you have any additional questions or require additional assistance, please contact Support at 800.676.3995. We are available 8 AM to 9 PM EST, Monday through Friday. Or, feel free to contact us on our support page at: <https://clarityvoice.com/support/>

[CLICK HERE FOR MORE CLARITY QUICK TIPS!](#)